



**UINTAH COUNTY
COMMUNITY DEVELOPMENT
JOB ANNOUNCEMENT
Posting #: 4180-04-21-01**

**Opens: April 9th, 2021
Closes: April 22nd, 2021**

JOB TITLE: Planning Manager

PURPOSE: Performs a variety of full performance, professional and technical duties related to implementing department work plans and programs. Works under the general supervision of the Community Development Director.

ESSENTIAL FUNCTIONS:

- Conducts research on issues, policies, and concepts pertaining to planning, zoning, and community development; presents findings to the planning commission and/or county commission.
- Prepares proposals for amendments to zoning ordinance or policy governing local planning, zoning, and development. Conducts feasibility studies, does research and evaluates data; assist in coordination of projects with other departments.
- Prepares and updates various land use and planning maps, operates computer to conduct various research and solve planning problems.
- Meets with general public to discuss planning, zoning and development issues. Review commercial and residential building permits, assists in understanding County Code.
- Conducts field inspections, participates in meetings, review and approve landscape plans, setbacks, signs, driveways, parking and related site concerns.

QUALIFICATIONS:

Graduation from college with a bachelor's degree in urban planning, geography, public administration or a closely related field.

AND

Four (4) years of planning related experience.

OR

An equivalent combination of education and experience.

COMPENSATION & WORK SCHEDULE:

- Wage commensurate with education and experience
- Full Time with Benefits

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER