



# DEPARTMENT OF TRANSPORTATION

## Research & Innovation Office Director

St. Paul | up to \$128,203 annually

How would you like to provide leadership and managerial direction for Minnesota's Office of Research and Innovation? As the Research & Innovation Office Director, you will lead and encourage creation and implementation of innovative practices; and develop, deliver, and provide statewide strategic direction for transportation research investments for Minnesota's Department of Transportation (MnDOT). Additional responsibilities will include:

- Managing the operations of the Research Services, Library, and Innovation sections of the Office.
- Advising the Commissioner and senior leadership on strategic research investment choices, the need for new research programs, and the progress of current research programs.
- Advising and providing staff support for the Local Road Research Board.
- Representing the Department in international, national, and regional research and innovation organizations and relationships.
- Building and cultivating relationships with research and innovation institutions and organizations to maximize benefits to achieving the MnDOT mission and vision.

### Why Work for Us

We offer excellent employee benefits, such as low-cost health and dental insurance, and affordable dependent coverage. Other benefits include:

- 11 paid holidays per year
- Up to 29 paid vacation days per year
- 13 paid sick days per year
- Defined pension plan
- Flexible work schedule
- Teleworking
- Relocation reimbursement may be available
- Paid life insurance
- Short & long-term disability available
- Cutting edge technology
- Travel both in-state and out-of-state

### Minimum Qualifications

To minimally qualify, applicants must have a Bachelor's degree in Planning, Public Administration, Engineering or related field AND three (3) years of managerial experience in the field of transportation planning and program delivery OR two (2) years managerial experience and two (2) years advanced supervisory experience in a major transportation program which includes experience developing and implementing policies and budgets.

*(NOTE: managerial means those positions accountable for determining, securing, and allocating human, financial, and other resources needed to accomplish objectives.)*

**If you meet the above minimum qualifications, and want to be considered further in the selection process, you must provide a summary of your experience in the areas below in a cover letter and attach it with your resume to the online application.**

- **Technical Expertise:** experience which demonstrates a broad understanding of the transportation aspects associated with research, innovation, and policy.
- **Policymaking and Strategic Direction:** considerable experience developing and implementing policies, rules, standards and procedures.
- **Human Relations:** experience building and maintaining effective working relationships with major stakeholder groups, agencies, institutions, and organizations; demonstrated ability to promote diversity and inclusion through research opportunities.
- **Fiscal Management:** experience with large, complex budgets (e.g., multiple revenue streams, grants, revolving funds, legislative appropriations) that demonstrates a broad understanding to ensure effective utilization in accomplishing work with the ability to develop and manage budgets, allocate resources and willingness to implement different effective service delivery models.

## **About MnDOT**

We are driven to find talented, innovative employees for Minnesota's nationally recognized transportation system. We work to build the best team in the transportation industry to ensure that Minnesota thrives with a safe, sustainable and leading edge transportation system. You will be surrounded by a diverse community of experts, each driven by challenging work and motivated by the greater good. You will understand the impact of the work you are doing and be able to see the benefit you are providing to the citizens of Minnesota. You can set your sights high and use your strengths to grow within the organization. MnDOT offers superior health and retirement benefits as well as a solid commitment to work-life balance, which provides you the tools to thrive both at work and outside of work.

## **How to Apply by 1/14/2019**

1. Go to [mn.gov/careers](http://mn.gov/careers) and click "External Applicant – Search for Jobs Now".
2. Using the keyword search box type in, 28949.
3. Select the job title, review the posting, and then click "Apply" at the bottom of the posting to start your application.
4. When prompted for your Referral Source, list "Other – APA/UT".

*\*\*Applications must be received on [mn.gov/careers](http://mn.gov/careers) by 1/14/2019 to be considered\*\**

**Questions?** Contact Mao Lowe, MnDOT Recruitment Specialist at [mao.lowe@state.mn.us](mailto:mao.lowe@state.mn.us) or 651-366-3383.