



# UTA JOB ANNOUNCEMENT


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<b>Job Title</b>	<b>Service Planner Req#:679</b>	<b>Type of Posting:</b> Internal/External
<b>Deadline</b>	5:00PM on July 12, 2018	<b>Location:</b> Salt Lake City
<b>Job Summary</b>	<p>Most of the following tasks are in collaboration with the Service Planning team. Locates and quantifies viable transit travel markets using industry accepted analytical methods. Defines service alignments and service levels. Determines effectiveness of existing services in meeting expectations of target markets. Evaluates business/consumer practices of key entities (e.g. employers, developers) that could diminish potential impact of a service investment. Analyzes policies and practices that guide the service development process. Assists with project management activities. NOTE - Service planning significantly influences overall public acceptance and use of transit services. <b><i>This is a career-ladder position.</i></b></p>	
<b>Minimum Qualifications</b>	<p><b>EDUCATION/TRAINING:</b> Degree in Urban Planning, Economics, Business, Math or a closely related field required. Masters degree preferred.</p> <p><b>EXPERIENCE:</b></p> <ul style="list-style-type: none"> <li>• Must have 2-4 years related work experience in transit planning, such as an Assistant Service Planner.</li> <li>• Must have a valid Utah driver's license with no more than 4 moving violations in the past three 3 years.</li> <li>• Cannot have more than 1 violation of driving under the influence of alcohol or any drug within the last 10 years.</li> </ul> <p><b>Demonstrated knowledge of:</b></p> <ul style="list-style-type: none"> <li>• Customer Comment Module</li> <li>• Statistical and database software</li> <li>• Intermediate to advanced proficiency in Geographic Information Systems (GIS)</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>• Intermediate to advanced proficiency in MS Word and Excel</li> <li>• Intermediate skills in Trapeze reports</li> <li>• Strong verbal and written communications skills</li> <li>• Assessing travel markets and customer expectations (market research) and preparing a service plan that satisfies the market research</li> </ul> <p><b>Ability to:</b></p> <ul style="list-style-type: none"> <li>• Determine the most efficient distribution of limited resources</li> <li>• Think analytically</li> <li>• Perform detailed work</li> <li>• Perform statistical analysis</li> <li>• Apply new ideas to solve problems</li> <li>• Work independently or as a team member, and cooperatively with customers and the general public, even in controversial situations. (Note - Competing interests often lead to confrontations that must be handled in a professional manner.)</li> </ul> <p>This job requires regular and predictable attendance. - <b>OR</b> – An equivalent combination of relevant education and experience. [UTA reserves the right to determine the equivalencies of education and experience.]</p>	
<b>Pay Rate</b>	<b><i>Compensation is commensurate based on education and experience</i></b>	
<b>Benefits</b>	<p>UTA offers a competitive Total Rewards Package with features to meet the needs of a diverse workforce and their families. Package includes: competitive pay; an employee health and wellness program including a free on-site clinic with no cost to employees and dependents; on-site fitness facilities; medical, dental, life, vision and disability insurance; flexible spending account; 457 retirement; pension plan; retiree medical account; transit passes for employees and dependents; tuition reimbursement; paid time off including 11 holidays/year; training development and career advancement opportunities.</p>	
<b>How to Apply</b>	<p>Apply on our website at: <a href="http://www.rideuta.com">www.rideuta.com</a> For additional questions, please call Human Resources at 801-287-2324 To learn more and connect with UTA, please follow us on:              All UTA property is designated as Tobacco-Free</p>	