2019 COG Road Project Funding Application -Due August 13, 2019 by 5:00 PM
* Required

1. Email address *

Important Note: Your responses will not be saved unless you complete all the sections and hit "submit" at the end. After, you will be sent an email. Included will be a link that will allow you to return to your application and edit any of your responses (up until the application deadline).

2. I acknowledge that I have read and understand this important note about making sure my application is saved *
   Mark only one oval.
   □ Yes

For more information about the COG application and prioritization process refer to the Local Transportation Funds Program Manual at https://tinyurl.com/y2x78co4.

Please Contact Jeff Gilbert (435) 755-1634 or jeff.gilbert@cacheounty.org for questions about this application.

Mandatory How-to-Apply Meeting Attendance
2019 COG application project managers are required to attend one of two "how-to-apply" meetings in order to be eligible to apply for COG funds.

3. Which Mandatory How-to-Apply meeting did you (or your designee) attend? *
   Mark only one oval.
   □ Our Project Manager (or designee) attended the How-to-Apply meeting on Wednesday June 26, 2019
   □ Our Project Manager (or designee) attended the How-to-Apply meeting on Thursday June 27, 2019
   □ We did not attend a How-to-Apply meeting    Skip to "Project Eligibility Issue."

Engineering Design
4. **Project Engineering Status** *
   
   *Mark only one oval.*
   
   ☐ 90% engineering design has been completed for my construction project.
   
   ☐ My project is a pavement rehab project (or other type of project) that does not require engineering design (I will upload bid documents or other cost estimate documents later in this application)  
     *Skip to question 5.*
   
   ☐ My project (this phase) is only to purchase road rights-of-way (30% engineering design has been completed).
   
   ☐ My project requires engineering design, however it will not be completed by the time this application is due.  
     *Skip to "Project Eligibility Issue."

**Engineering Certification**

Projects that include engineering plans are required to submit a signed statement by an the engineer (licensed in the state of Utah) that the plans and specifications meet professional standard of practice for 90% complete (or 30% for projects requesting funding only for right-of-way purchase).

5. **My engineering plans will include a signed statement from the project engineer certifying the plans meet the required level of design specified by the COG policies (90% for construction & 30% for right-of-way purchase).** *
   
   *Mark only one oval.*
   
   ☐ Yes  
   
   ☐ No  
     *Skip to "Project Eligibility Issue."

**Project Application Information**

6. **Project Name** *

   
   
7. **Sponsoring Municipality**

8. **Project Manager Name** *

9. **Project Manager Phone**

10. **Project Manager Email** *

11. **Project Engineer Name (if applicable)**

12. **Project Engineer Phone**
13. Project Engineer Email


Project Information

14. Project Description (Be as descriptive as possible and include location and extent of project) *


15. Project Elements
Check all that apply.

Select all that apply

- New road construction (or extension)
- Road capacity project (adds travel lanes)
- Road operational improvements (adds center turn lane or shoulder)
- Intersection improvement project
- Advance purchase (construction out 10 years +) of road rights-of-ways
- Roadway maintenance project
- Roadway safety project

Rural Area Classification
Projects located in rural areas of the county are eligible for a "set-aside" amount of COG funding (about 13% of overall funding). These funds can only go to project is rural areas. Also, all roads are eligible for COG funding in rural areas whereas state code allows only collector or arterial roads in the urban areas.

16. Is your project located outside the CMPO boundary in a rural portion of Cache County (see http://cachempo.org/?attachment_id=13) *
Mark only one oval.

- Yes (your project is eligible for the rural set-aside amount of COG funding). Skip to question 21.
- No

Roadway Classification (UDOT)
Basic eligibility requirements established by State Law or set by the Cache County Council of Governments

https://docs.google.com/forms/d/1J1QJN-uCm4j7J8XJdxKS80xeVD86kigkNf5f6IPXMxOo/edit
17. Is your project on an existing road that has been classified as an arterial or collector road by UDOT (see http://arcg.is/XOnK0) *

Mark only one oval.

☐ Yes Skip to question 19.

☐ No

Roadway Classification (local plan)
Projects not part of UDOT’s classification may still be eligible for COG funds if they are classified as a collector or arterial road in the local jurisdiction’s transportation master plan and meet the federal functional classification guidelines. ROADWAY IMPROVEMENTS ON ROADS NOT CLASSIFIED AS COLLECTOR OR ARTERIAL ROADS (either by UDOT or on local plans) ARE NOT ELIGIBLE FOR COG FUNDS.

18. If your project roadway is not classified by UDOT, your project must meet all of the following requirements:
Check all that apply.

<table>
<thead>
<tr>
<th>Column 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>My project will upgrade an existing road to an collector or arterial road</td>
</tr>
<tr>
<td>standard or construct a new collector or arterial road (or new</td>
</tr>
<tr>
<td>road segment)</td>
</tr>
<tr>
<td>☐</td>
</tr>
<tr>
<td>My project is identified in my local jurisdiction's master plan as a</td>
</tr>
<tr>
<td>collector or arterial road</td>
</tr>
<tr>
<td>☐</td>
</tr>
<tr>
<td>My project connects to other functionally classified roads that</td>
</tr>
<tr>
<td>are collector or arterial roads</td>
</tr>
<tr>
<td>☐</td>
</tr>
<tr>
<td>My project meets the Federal Highway guidelines for a collector</td>
</tr>
<tr>
<td>or arterial road (see <a href="https://www.fhwa.dot.gov/planning">https://www.fhwa.dot.gov/planning</a></td>
</tr>
<tr>
<td>/processes/statewide/related/highway_functional_classifications/)</td>
</tr>
<tr>
<td>☐</td>
</tr>
</tbody>
</table>

19. My project meets all four of the local functional classification requirements listed above. *

Mark only one oval.

☐ Yes

☐ No Skip to “Project Eligibility Issue.”

Consistency with Regional Transportation Plan (RTP)
This only applies to areas within the CMPO Planning Area. To qualify for COG funding in excess of the $200,000 spot improvement funds your project must be listed in phase 1 - 3 of the adopted CMPO Regional Transportation Plan (see https://tinyurl.com/y64s945y)

20. *

Mark only one oval.

☐ My project is identified in one of the first three phases of the CMPO RTP (see https://tinyurl.com/y64s945y)Skip to question 21.

☐ My project has NOT been identified in one of the first three phases of the CMPO’s RTP Skip to question 20.
Spot Improvement Project
Projects not identified in the CMPO Regional Transportation Plan may still be eligible for COG funding if they meet the definition of a "Spot Improvement" as set by COG policy.

21. Type of Spot Improvement (funding capped at $200,000 COG portion) *
Mark only one oval.

☐ My project is an intersection improvement, location specific operational roadway improvement or a roadway safety project

☐ None of the Above  Skip to "Project Eligibility Issue."

Jurisdictional Coordination

22. Is this project part of your jurisdiction’s Transportation Master Plan?  
Mark only one oval.

☐ Yes

☐ No

☐ My jurisdiction does not have an approved Transportation Master Plan.

23. Please describe any public involvement efforts related to this project.

__________________________________________________________

24. Please describe your coordination effort for this project with your jurisdiction’s legislative body (city or county council).

Multi-jurisdictional Projects

25. Does your project span multiple jurisdictions?  
Mark only one oval.

☐ Yes (must include support letters from all impacted jurisdictions)

☐ No

Phased Projects

26. Is your project one phase of a larger (longer term) roadway improvement project? *
Mark only one oval.

☐ Yes

☐ No  Skip to question 28.

Phased Projects

27. Please describe the overall project (all phases)
28. Please describe how this phase (2019) of the overall project has some level of independent utility.

Project Cost
APPLICATIONS THAT RECEIVE LESS THAN THE REQUESTED COG AMOUNT WILL STILL BE REQUIRED TO PROVIDE LOCAL MATCH PROPORTIONAL TO WHAT IS INDICATED IN THIS APPLICATION.

29. Total Project Cost (not including betterment’s)

30. COG Requested Amount
(https://tinyurl.com/yyxnq2ra for eligible costs)

31. Local Match Amount (must be a minimum of 7% of total project cost)

32. Makeup of Local Match
Mark only one oval per row.
Select all that apply
- Cash contribution to the project
  (from municipal or county sources)
- Engineering and/or environmental study costs
- Appraised value of project specific right-of-way acquired by local jurisdiction in last 10 years (must be from non-fed, non-state funds and can not have been donated)

Project Betterments
The following elements of roadway construction are NOT eligible (some items may be used for local match) for COG fund reimbursement (these elements can be done as part of a COG funded project but will need to be handled as separate bid items and paid with non-COG funds): 1. Curb, gutter or decorative landscaping (beyond that required for soil stabilization with native seeding). 2. Right of way cost beyond that needed to accommodate the actual road cross-section (the local jurisdiction must pay the cost difference of remnant property or full property “takes”). 3. Project design or COG application development costs. 4. Utility system upgrades. 5. Roadway lighting.

33. Estimated cost of project betterments (not eligible for COG funds)
34. Short description of project betterments

Project Scoring (COG Member Ranking)
Each voting COG member will use the criteria described in this section to rank projects (ranked 1 to N, where “N” is the total number of projects and 1 represents the highest priority). COG staff will use the COG Members scoring key shown in Figure 3 in the approved COG Local Transportation Fund Program Manual (https://tinyurl.com/y2x78co4) to convert the COG member’s project ranking to a weighted score.

When ranking a project COG member will use their own best judgment about a project’s benefit by applying local knowledge and experience. However they are encouraged to use the following factors to evaluate project as part of their ranking evaluation (also required by State code).

1) Project Cost Effectiveness

RANKING CONSIDERATIONS COG MEMBERS MAY USE TO RANK YOUR PROJECT:
* What is the overall cost of a project relative to anticipated benefits.
* What is the local match contribution to the project?
* Does the project include donated right-of-way?
* Are all cost/contribution items listed for 7% local match minimum.
* Does the project include any In-kind contributions.
* Will the project include utility system upgrades.

35. Briefly Describe your Project’s Cost Effectiveness

2) Economic Impact

RANKING CONSIDERATIONS COG MEMBERS MAY USE TO RANK YOUR PROJECT:
* Will the project support the expansion of commercial development in close proximity?
* Will the project include improvements to better support the movement of freight?
* Is the project located in an area with a high concentration of employment?
* Does the project support industrial and manufacturing development that bring wealth into Cache Valley (non-retail)?
36. Briefly Describe your Project’s Economic Impact


3) Maintenance & Operating Costs

RANKING CONSIDERATIONS COG MEMBERS MAY USE TO RANK YOUR PROJECT:
*Does the project include any elements to reduce the cost of future operation and maintenance costs?
*Does the project include a follow up seal coat treatment?
*Will the project require long term city/county maintenance for adjacent remnant right-of-way?

37. Briefly Describe your Project’s Ongoing Maintenance and Operating Cost burden


4) Other Consideration for Project Ranking

What other consideration would you like individual COG members to consider when ranking your project?

38. Briefly Describe other factors you would like the COG to consider when ranking your project


Access Management

Good road access management will control the number, location and design of access points (driveways and roads) on a given road corridor. If done correctly, it helps maintain the function and safety of the roadway (see https://ops.fhwa.dot.gov/access_mgmt/what_is_accsmgmt.htm). The COG would like to see appropriate long term access management carried out on roads they prioritized for improvements using COG funds.
39. Access Management Status (for projects funded in excess of $200,000)

Mark only one oval.

- The sponsoring jurisdiction already has in place an access management policy or ordinance that will apply to this road
- Before the project is bid, an access management plan will be developed (and submitted for review) for the project roadway
- My project is requesting $200,000 or less of COG funding

Skip to "Finishing up and File Uploads."

Project Eligibility Issue

Based on the responses you provided, it does not appear your project is eligible for COG funds (either by state code or COG policy). Please contact Jeff Gilbert at 435-755-1634 or jeff.gilbert@cachecounty.org for additional help.

Skip to "Complete!"

Finishing up and File Uploads

In the next screen you will submit your application.

Once submitted, you will receive two emails. One will have your completed application information along with a link to return to edit. You can edit your application up to the August 13, 2019 5:00 pm deadline.

The second email will contain instructions along with a link to upload files relevant to your application (engineering plans, engineering certification statement, bid documents, cost estimates or photos etc).

Complete!

PLEASE CLICK THE SUBMIT BUTTON BELOW.

AFTER YOU SUBMIT, YOU SHOULD RECEIVE AN EMAIL CONFIRMATION (ALONG WITH A COPY OF YOUR COMPLETED APPLICATION). CONTAINED IN THE EMAIL WILL BE A LINK WHERE YOU CAN RETURN TO THIS APPLICATION TO MAKE ANY CHANGES. CONTACT JEFF GILBERT jeff.gilbert@cachecounty.org 435-755-1634 IF YOU HAVE ANY QUESTIONS.

A copy of your responses will be emailed to the address you provided.