Basic Eligibility Requirements

1) According to state code, funds can only be used for road projects. In the CMPO area only capacity improvement projects are eligible on minor/major collector or minor/principle arterials.

2) Projects located in the planning boundary (see http://cachempo.org/?page_id=5) of the Cache Metropolitan Planning Organization (CMPO) must be included in the CMPO’s 2040 Highway Vision Plan (Figure 11 of the CMPO’s Regional Transportation Plan 2040 found at http://cachempo.org/?page_id=53).

3) Project applicants must provide a minimum 7% local cash or in-kind match.

4) The roadway pavement design for projects must be as good as or better than the pavement design criteria found in Cache County’s adopted Road Standards.

5) All typically associated “standard” roadway improvements are eligible expenses for COG funds (e.g. sidewalks, curb & gutter, utility relocations, standard street lighting and landscaping). Any “premium” or upgraded roadway amenities (historical or decorative street lights, upgraded landscaping or utilities etc) are considered project “betterments” and must be paid by the local jurisdictions. Prior to awarding a construction contract, funded applicants must submit a buildable plan set for review by the COG chair, Cache County Executive and COG staff.

6) Late applications will not be accepted.

THIS APPLICATION CAN BE DOWNLOADED IN WORD FORMAT AT: http://cachempo.org/?page_id=1181

Your responses on this application will be used to assign scores based on the COG adopted Transportation Project Prioritization Process (also found by following this link).
1.0 | Project Summary Information

1.1 Project Name County Road 238 Spot Improvements

1.2 Project Description (summary of project)
Roadway improvements along multiple sections of County Road 238 are needed to correct utility cuts, failing pavement, drainage issues, subgrade failure, shoulder and roadway edge failures, and a number of other issues. The major problems are in a few sections of the road which will be fixed with asphalt overlays (see attached maps), but edge repair and spot failures will be addressed throughout. The work will be finished with a County funded chip and seal surfacing. The County will complete all of the work effort with its crews and equipment, the application request is only to cover the cost of asphalt on the project.

1.3 Sponsor (jurisdiction) Cache County

1.4 Contact Information
  Project Manager Josh Runhaar
  Office Phone (435)755-1640
  Cell Phone 435(757-2399
  Email Josh.Runhaar@cachecounty.org

1.5 Cost Estimate
  Total Estimated Project Cost $350,000
  CG Funding Requested $200,000
  Local Cash Match $50,000
  Soft (or in-kind) Match proposed for project $100,000

1.6 Regional Significance
If your project is in the CMPO area, is it included in the 2040 CMPO Regional Transportation Plan (see Figure 11, http://cachempo.org/?page_id=53)?
No, but project is a spot improvement

Note: Projects in the CMPO area that are not included in the 2040 Regional Transportation Plan (figure 11) are eligible only as a safety or “spot” improvement and are limited to maximum of $200,000 in COG funding.

How is the project corridor classified on the Utah State Functional Class Map?
Minor Arterial

Note: According to state code, projects in the CMPO area that are not listed as collector or arterial roads are not eligible for this funding.

1.7 Local Significance

Describe how your project is consistent with any local plans.
This road is a major collector/minor arterial through the communities of Millville, Providence, and River Heights. The entire roadway is located within these cities and is a County road by virtue of a jurisdictional transfer with UDOT during the 10th West project (2006-07). This road serves as a primary north/south corridor alternative to Hwy 165 for the eastern benches of these communities and feeds into Logan City at 300 South.
2.0 | Project Scope
Please complete the following sections to help the COG board better understand your project.

2.1 Describe purpose and need of project. County Road 238 serves much of the population of Millville, Providence, and River Heights. There are a number of serious failures in the surfacing of this road that need to be addressed if this road is going to continue to function as a major collector and minor arterial.

2.2 Describe existing service/conditions This is a full serviced County Road. The road is paved with a degraded surface and areas of subsurface failure.

2.3 Length of project 4.2 Miles

2.4 Describe how project will alleviate congestion on this or other facilities. By improving the surface, traffic will remain using this road as an alternative to Hwy 165 and Main Street.

2.5 Describe any safety improvements for vehicular and bicycle/pedestrian traffic. Surface and shoulder improvements will improve drainage and driveability.

2.6 Describe traffic control changes at intersections. None

2.7 What right-of-way is already secured? The road has a complete and dedicated ROW

2.8 What additional right-of-way is needed? None

2.9 Describe utility work to be performed and indicate who will do the work. Minor utility work only when correcting subsurface issues or manhole/valve covers. Those repairs will be the responsibility of the utility companies or cities who own the impacted utilities.
3.0 | Project Ranking

The following categories will be used by individual COG Board Members to score each project. Some of the criteria have “preliminary” points assigned by set criteria contained in the approved project prioritization process. Individual COG board members can adjust these scores by assigning a different final score for the category (if they see fit). The scoring of some categories (section 3.2 & 3.5) are at the total discretion of individual board members (based on how you respond to this application and the information you provide when you present your project to the board). Your responses in this section will be used to assign scores based on the COG adopted Transportation Project Prioritization Process (available at http://cachempo.org/?page_id=994).

3.1 Congestion Relief Criterion (10 Points)
Staff will use the data you provide for this category to assign points based on the volume to capacity ratio for the project roadway (adjacent parallel roadways for new roads). More congested roadways will receive more points based on the adopted criteria.

<table>
<thead>
<tr>
<th>Category</th>
<th>Current Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Daily Traffic</td>
<td>4815 (Peak count - last UDOT count in 2006)</td>
</tr>
<tr>
<td>Functional Class</td>
<td>Minor Arterial</td>
</tr>
<tr>
<td>Design Speed</td>
<td>35mph</td>
</tr>
</tbody>
</table>

a) Does your project provide an alternate transportation facility that corrects an identified congested problem?
   No

b) Does your project add capacity for turning movements to relieve a congested intersection or chokepoint?
   No

3.1 Congestion Relief Criteria Scoring (This section will be completed by COG Staff and Board)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Volume to Capacity ratio results (staff calculated)</td>
<td></td>
</tr>
<tr>
<td>Preliminary Score (based on set scoring criteria)</td>
<td>10 Points Max</td>
</tr>
<tr>
<td>Final/Adjusted Score (assigned by COG Member)</td>
<td>10 Points Max</td>
</tr>
</tbody>
</table>

3.2 Cost-Effectiveness Criterion (8 points)
This criterion requires an estimate of potential benefits and costs. It also includes the legislature’s requirement to consider “the degree to which a project will require tax revenues to fund maintenance and operation expenses” (required by 59-12-2217). Since all public roads require tax dollars be spent for their maintenance and operation, this portion of the cost-effectiveness criterion simply requires the applicant to identify if there are any extraordinary future costs or savings for maintenance and operation.

Well built and maintained roads cost less in the long term
3.2 Cost-Effectiveness Criteria Scoring (This section will be completed by COG Staff and Board)

<table>
<thead>
<tr>
<th>Preliminary Score (based on set scoring criteria)</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final/Adjusted Score (assigned by COG Member)</td>
<td>8 Points Max</td>
</tr>
</tbody>
</table>

3.3 Compliance with Applicable Federal Laws or Regulations Criterion (No Points Threshold Requirement)
The applicant must provide the COG a statement that the project meets all applicable federal laws and regulations (required by 59-12-2217). Without that statement, the project will not be considered. No weight will be assigned this criterion, since it is a yes/no requirement. If yes, the project will be considered, if no, it is automatically rejected regardless of its score on other criteria.

Yes

3.3 Federal Laws or Regulations Criteria Scoring (This section will be completed by COG Staff and Board)

<table>
<thead>
<tr>
<th>Preliminary Score (based on set scoring criteria)</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final/Adjusted Score (assigned by COG Member)</td>
<td>Threshold</td>
</tr>
</tbody>
</table>

3.4 Community Economic Criterion (4 points)
State code requires that the weighted criteria system include “the economic impact of a project” (59-12-2217). Transportation is a key element to a vibrant economy. Without mobility for people and goods, economic growth stagnates and the community suffers universally. Accessibility is one of the main community benefits derived from transportation improvements. As established in the approved prioritization process staff will assign a preliminary score based on an employment accessibility measure that calculates the number of jobs accessible within a 1.5 miles distance from your project (using most recent DWFS data).

Because employment accessibility is only one measure of economic impact, applicants are encouraged to provide other measures that might increase their project’s ranking. Other measures might include truck traffic as a measure of importance to commerce, effects on commute time, or other relevant measures. This is a primary north/south corridor for commuters used as an alternative to Hwy 165 and the souther end of Main Street.

3.4 Community Economic Criteria Scoring (This section will be completed by COG Staff and Board)

<table>
<thead>
<tr>
<th>Jobs within 1.5 miles of project (staff calculated)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Score (based on set scoring criteria)</td>
<td>4 Points Max</td>
</tr>
<tr>
<td>Final/Adjusted Score (assigned by COG Member)</td>
<td>4 Points Max</td>
</tr>
</tbody>
</table>
3.5 COG Board Member Selected Criteria (10 points)
State code allows scoring consideration for “any other provisions the council of governments considers appropriate” (59-12-2217). The COG recognizes that there are intangible aspects to projects that are not reflected in any set scoring system. Therefore, the COG has reserved this category for COG members assign up to 10 points according to subjective or qualitative criteria they believe are important and need to be reflected in a project’s overall score.

3.5 COG Board Member Selected Criteria Scoring (This section will be completed by COG Staff and Board)

| Preliminary Score (based on set scoring criteria) | NA | 10 Points Max |
| Final/Adjusted Score (assigned by COG Member) | 10 Points Max |

COG Member Justification Notes (list what factors were considered):

4.0 | Project Cost Estimate
At a minimum all projects are required to provide the cost estimate summary found below (section 4.1). Projects that include significant construction elements are also required to supply a more detailed cost breakdown that includes unit costs (should include inflation factor, right-of-way, contingency, etc). Although not required, applicants with projects that include construction activities are encouraged to use a project cost estimating excel spreadsheet tool developed by UDOT (can be easily customized for a non UDOT local project). This spreadsheet tool can be downloaded from the CMPO’s website at: [http://cachempo.org/?page_id=1181](http://cachempo.org/?page_id=1181)

4.1 Cost Summary
Summarize the information from the Costs Estimate Excel form or other method. Enter NA for items that do not apply to the project.

a) Preliminary Engineering $5000
b) Environmental Work NA
c) Right of Way Purchase NA
d) Construction $345,000
e) Construction Engineering NA
f) Other costs (describe) NA
g) Total Cost $350,000
5.0 | Supplemental Information
Please submit any supporting documentation including concept plans, maps, diagrams, charts, cost estimates, etc. that will allow the COG to make an informed decision regarding your proposed project. Keep Supplemental Information submittals to 5 pages total.

6.0 | Application Submittal

6.1 Application Submittal Instructions
APPLICATIONS ARE DUE BY 5:00 PM ON: AUGUST 25, 2015
Submit completed application(s) to:

Cache County Executive
Historic Cache County Courthouse
199 N. Main, Logan UT.

Applicants must submit one hard copy. In order to facilitate the distribution of the applications and any supplemental information please also email a copy of your application to jeff.gilbert@cachecounty.org. Please email your application saved in word format.

Failure to submit an electronic copy of your application before the deadline will not disqualify your application (only hardcopy is required before the deadline).

COURTESY NOTICE OF INTENT-TO-APPLY ARE DUE: JULY 30, 2015
Please email Jeff Gilbert (jeff.gilbert@cachecounty.org) and notify him of the project you intend to apply for COG funding and the estimated request amount.
(Note: failure to provide notice by the deadline will NOT disqualify a projects application)

6.2 Contacts, Questions
For help with the application or questions, please contact:

Jeff Gilbert
179 N. Main, Suite 305, Logan
P 435-755-1634 C 435-994-1220
Email: jeff.gilbert@cachecounty.org
7.0 | 2015 COG Project Funding Prioritization Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 30, 2015</td>
<td>Courtesy Notice of Intent to Apply Due (failure to submit will not disqualify application).</td>
</tr>
<tr>
<td>August 25, 2015 by 5:00 PM</td>
<td>Applications due to Cache County Executive Office (one hardcopy).</td>
</tr>
<tr>
<td>August 27, 2015</td>
<td>Completed applications/Score Sheets sent to all CCCOG voting members. Scanned applications put on CMPO website for public access.</td>
</tr>
<tr>
<td>August 31, 2015 @ 5:00 PM</td>
<td>CCCOG Applicant Presentations followed by CCCOG discussion workshop.</td>
</tr>
<tr>
<td>September 11, 2015 by 5:00 PM</td>
<td>CCCOG member completed score sheets due to Jeff Gilbert for tally.</td>
</tr>
<tr>
<td>September 21, 2015 Time: TBD</td>
<td>2015 CCCOG Meeting-Approve recommendation to County Council (may require one or more meetings).</td>
</tr>
<tr>
<td>TBD</td>
<td>Cache County Council Meeting-Receive CCCOG recommendation.</td>
</tr>
</tbody>
</table>